

The Leader's Time: Tick, Tock, Manage the Clock ANSWER KEY*

Basic Facts on Time Management

1. WASTE
2. CHANGE
3. IMPORTANT
4. INCREASE
5. STEWARD
6. EVERYTHING
7. PROCRASTINATE

Timely Advice about Time

1. TIME
2. TIME LOG
3. TIME WASTERS
4. VALUE
5. RESULT
6. PLANNING
7. AGENDA
8. RESPONSIBILITY
9. ENERGY TEMPERAMENT
10. SYSTEMS
11. RIGHT
12. DEADLINES
13. DELEGATE

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*MLM Book 6, Lesson 3

This course was originally designed by Equip Ministries, founded by John Maxwell. This version of the course has been adapted for use in Teen Challenge. For more information on this and other John Maxwell leadership courses designed by Equip Ministries, go the website: www.iTeenChallenge.org

Track T3: Personal/Spiritual Growth
Course T301.02
Answer Key

Topic: T301 Time Management
Teen Challenge Training Resource
www.iTeenChallenge.org

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